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## Regional Digital Platform

### How to signup for TXA distribution

#### OVERVIEW

The TXA service is managed by V3. V3 also sell the FrontDesk channel manager product. If you already have a TXA compatible channel manager there is no requirement to migrate from your existing product to FrontDesk.

#### STEP 1

Goto <http://www.v3leisure.com>

On the right hand side there is a 'Join Now' panel with icons for most of the popular channel managers. Click on the corresponding icon and follow the instructions.

The instruction form has an 'Activating your website' section. This relates to your own website. If you complete this section then V3/TXA will place a TXA booking button on your website. If you already accept online bookings on your website direct with your channel manager DO NOT complete this section.

#### STEP 2

Once you complete the form a representative from V3 will contact to you and advise the steps you need to take to complete setup based on your particular channel manager.

#### STEP 3

Once the setup is complete you will need to advise your VIC/RMB of your TXA shortname. This should be provided to you by V3/TXA.

#### ROOM IMAGES AND ROOM DESCRIPTIONS

Some channel managers provide room images and descriptions directly to the TXA, others require you to login to the TXA Supplier Dashboard to configure these settings. Please ensure you seek instruction from TXA/V3 on how to manage room images and descriptions when they contact you at STEP 2.

#### MY CHANNEL MANAGER IS NOT LISTED

If your channel manager is not listed on the [v3leisure.com](http://www.v3leisure.com) page then either contact the channel manager directly and enquire as to TXA support or contact [customerservice@v3leisure.com](mailto:customerservice@v3leisure.com)

#### ONLINE MERCHANT FACILITIES

You will require a compatible online merchant facility (credit card handling) facility. Not all OMFs are compatible with the TXA. Compatible banks include BWA(BankWest), NAB, Commonwealth, ANZ, Westpac and BankSA. Currently Bendigo Bank facilities are not compatible. For more information on TXA OMF goto <http://www.v3leisure.com/OMF-Bank-offers>